



## Request to Change Primary Care Provider

Today's Date: \_\_\_\_\_ Member's Name: \_\_\_\_\_  
*Please print FIRST and LAST name*

Member ID #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

### Additional Family Members

Member's Name: \_\_\_\_\_

Member ID #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Member's Name: \_\_\_\_\_

Member ID #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Member's Name: \_\_\_\_\_

Member ID #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**New Primary Care Provider's name:** \_\_\_\_\_  
*Please print FIRST and LAST name*

New Primary Care Provider's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone #: \_\_\_\_\_

Effective Date: \_\_\_\_\_ *This form will be accepted and the member's PCP retro changed to the first of the current month if the member is new to Molina Healthcare this month, has not received services from any other provider and the change request form is received by Molina Healthcare on or prior to the 15<sup>th</sup> of the month. If the member does not meet the above criteria the PCP change will be made effective the 1<sup>st</sup> of the following month. **Please attach a copy of the member's ID card, if available.***

Please check to verify that any member requesting a PCP change has not received services from any other provider this month.

\_\_\_\_\_  
*Signature of Member or Delegated Guardian*

\_\_\_\_\_  
*Date*

**Fax Completed Form to: (800) 816-3778**

**Questions? Please Call Member Services: (800) 869-7165**

**Provide your fax number to receive a confirmation of this change:**

*Molina Healthcare to fill out once change is made:*

**Change Completed on** \_\_\_\_\_